

*Features of the Best*

**TRAVEL AGENTS**

**ACCOUNTING**

**SOFTWARE PACKAGE**



**'SATNAM TRAVEL'**

for

- IATA Agents
- IATA Applicants
- Non - IATA Agents
- GSA Agents
- Tour Operators



Developed & Brought to you by:

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*Now with New unique Features*



# FEATURES OF 'SATNAM TRAVEL'

## 1. MASTERS :

- a) Customer Master
- b) Supplier Master includes all Airlines, IATA Agents, Hotels, Railway Agents, Car Rental Agencies, Passport & Visa agents
- c) Employee Master
- d) Airline Sector Master & Rail Sector Master\*
- e) Fare Master including Dollar Fare
- f) Schedule Master & Train Master\*
- g) Ticket Stock Master
- h) Account Code / General Ledger Master
- i) Financial Code Master
- j) Incentive Master
- k) User Rights Master
- l) Document Number Master
- m) Analysis Master / Cost Center Master
- n) Cargo Airway Bill Master
- o) Tour Master (Conducted, Package & Group Tours)\*

## 2. TRANSACTIONS :

### a) Invoicing :

- ◆ Ticketing (including Sale Type: Stock, X.O., C.R., BSP, e-Tickets; Facility for Discounts Invoicewise or Ticketwise, Documentation charges, Service Tax, TDS)
- ◆ Hotel
- ◆ Car Hire
- ◆ Railway
- ◆ Passport
- ◆ Visa
- ◆ Handling Charges
- ◆ Miscellaneous
- ◆ Cargo
- ◆ Tour (Conducted, Package and Tailormade Tours)\*

### b) Credit Notes :

Cancellation (Including Void, Refund & Parked; facility to recall Discount, Service Tax & TDS), Hotel, Car Hire, Railway, Passport, Visa, Handling Charges, Miscellaneous & Cargo.

- c) Refunds & Hotel Voucher\*
- d) Receipts (Cash & Bank)
- e) Payments (Cash, Bank & Petty Cash)
- f) Deposits/Withdrawals/Transfers
- g) Dishonour of Cheques/Representation of Cheques
- h) Bank Clearing Date option for Bank Reconciliation
- i) Journal Voucher
- j) Salary Slips with leave details
- k) Income Tax & RBI details
- l) Internal Voiding
- m) Option for selecting Free Tickets & A.D. Tickets
- n) Adjust Advances Customers & Adjust Advances Suppliers

All data entry modules have option for Adding, Editing, Deleting, Ordering and numerous ways of inquiring the required data

## 3. REPORTS :

- a) Master Listing of Customers, Suppliers and Employees
- b) Voucher Printing of Invoices, Credit Notes, Receipts, Payments and Journal Vouchers, online and/or at a later date. Printing of Blank Vouchers.
- c) Airlines Reports :
  - ◆ BSP Reports including Agency Sales Transmittal Form and Agent Billing Analysis (Domestic & International)
  - ◆ Imports Data from BSPLINK PDF File & Compares & Reports any discrepancies
  - ◆ Auto Reconciliation of Low Cost Carriers (LCC)
  - ◆ X.O. Statements & C.R. Statements
  - ◆ International Airlines PSR Statements
  - ◆ Indian Airlines AGT Statements (Normal & Super Saver Stock)
  - ◆ Domestic Airlines AGTs in their prescribed formats
  - ◆ Net Payment Report
- d) Report of Ticket Stock on Hand
- e) Ticket to Invoice Report and Missing Ticket Report
- f) Refund Register and Tickets in Refund
- g) Service Tax Check Reports and Service Tax Detailed Reports
- h) Income Tax Reports
  - i) Sales Register, Sales Return Register and Net Sales Register
  - j) Purchase Register and Purchase Return Register which includes all the three types of Commissions : IATA, Cut-N-Pay & PLB Commissions. Ticketwise Profitability Report
- k) Sectorwise Reports & International Incentives Report with PLB
  - l) Sub Agents Reports and IATA Agents Report
- m) Salary Slips and Salary Statements
- n) Cash and Bank Books, Fund Flow Statements, Cheques on Hand & Cheque Deposit Slips
- o) Bank Reconciliation Statement, Bank Statement, Bank Overdraft Interest Report
- p) Outstanding Reports (Different formats are available) with summary and ageing analysis (with Microsoft Excel Formats)
- q) Business Statements consisting of List of Unpaid Invoices & List of Transactions of Customers & Suppliers
- r) General Ledger
- s) Sub Ledger including Customers, Suppliers and Employees
- t) Trial Balance Detailed and Summarised AS ON ANY DATE
- u) Sub ledger Balance Detailed and Summarised
- v) Trading A/c, Profit & Loss A/c, and Balance Sheet As On Any Date or For Any Period (Vertical & Horizontal option)
- w) Railway Sales Register\*
  - Sales Register Tour & Tour Occupancy Report\*
  - Hotel Reports based on Check-In/Check-Out Dates\*
- x) Analysis Reports and MIS Reports including monthly Accounts Balances and Sub Ledger Balances upto 12 Months
- y) TDS Reports in the format prescribed by IC, 9W & Form No. 16 A. TDS Billwise report & report of TDS Certificates from IATA Agents
- z) Creation of Reports in Microsoft Excel which can also be emailed.

\* Additional Modules at extra cost



# ACCOUNTING SOFTWARE PACKAGE

## 4. QUERY :

- a) Fares including Point To Point Fares, Advanced Purchase Fares, Super Saver Fares, etc.
- b) Schedule
- c) Status Enquiry based on Customer Code or Name, Invoice Number, Credit Note Number, Ticket Number, Refer. No. or on Passengers Name.
- d) Query on Modifications and Deletions made along with the User Name, Date and Time when the Modification/Deletion was done.

## AUTOMATIC FEATURES OF 'SATNAM TRAVEL'

WHAT YOU DO (INPUT)	WHAT THE PACKAGE AUTOMATICALLY DOES (OUTPUT)
Input invoice	<ul style="list-style-type: none"><li>⇒ Entre PNR No. and the entire Ticketing Data gets updated from the CRS System</li><li>⇒ Next Ticket Number Automatically Flashes and does not permit any Duplication</li><li>⇒ All Accounts Get Updated - Debtors Control A/c (Customers) with Net Amount, Supplier Control A/c (Airlines or IATA Agent) with Ticket Amount minus Commissions, Commission A/c, Cut-N-Pay Commission A/c, Handling Charges A/c, Documentation Charges A/c, Service Tax A/c, TDS A/c, Purchase A/c and Sales A/c</li><li>⇒ Purchase Automatically gets updated along with Sales, hence Purchase and Sales always Tally</li></ul>
Input Credit Notes	Automatic Recall of Discount, Service Tax, TDS etc. and Reversal Accounting Entries done
Input Invoices, Credit Notes, Receipts, Payments & Contras	Full Accounting upto Balance Sheet and all Statutory Reports Updated
Update all Branches Accounts (By Email / Backup CD's)	Consolidated Financial Accounts of all Branches i.e. Trial Balance, Trading, Profit & Loss A/c. and Balance Sheet

## Why go for this Package ???

SINCE :-

- ❖ Detail Accounts and Computer knowledge not required. Even a layman can operate the package with Ease and Correctness
- ❖ On-Line Help Facility based on code and/or name & Calculator
- ❖ Multi-User Password Facility enables you to give selected access level to each User thereby ensuring Security & Accountability
- ❖ Mouse Compatibility & User Defined Colour Schemes
- ❖ Trial Balance as ON ANY DATE
- ❖ Trading, Profit & Loss A/c & Balance Sheet As On Any Date or For Any Period
- ❖ Regular updates on changes in the industry and changes in Domestic Fares
- ❖ Track of all the Modifications and Deletions made
- ❖ Online Connectivity with Branches
- ❖ Connectivity with CRS Systems
- ❖ Reports can be viewed on Screen, Printed or E-mailed directly from the package.

